**ST JOHN’S WAY MEDICAL CENTRE**

**PATIENT PARTICIPATION GROUP**



**ANNUAL GENERAL MEETING**

**Wednesday 12th June 2019**

**6.30 – 8.00pm at SJW, 96 St John’s Way, N19**

**AGENDA**

**\*** To help meetings go smoothly, please email queries and suggestions in advance to [sjwpatient.group@nhs.net](mailto:sjwpatient.group@nhs.net)

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| 1. **Quorum count and overview of AGM from the Chair**   ***(NB t****he quorum for all general meetings shall be 5 members)* | 6.30pm |
| 1. **Previous minutes**  * Last meeting on 16/05/2019 * Primary care networks | 6.35pm |
| 1. **The Officers’ Reports**    1. Chair    2. Secretary    3. Treasurer    4. Other announcements | 6.45pm |
| 1. **Appointment of Officers** 2. Current Officers 3. Nominations for Chair, Treasurer and Secretary *NB please use nomination form attached with this agenda* 4. Voting if more than two nominations for each position | 7.15pm |
| 1. **20-minutes - Open Forum Discussion:**  * Item 1. PB retirement * Item 2. Proposed changes in who gets non-urgent transport to hospital   *Want to send an Open Forum topic? See above agenda* **\*** *for “how to…”* | 7.30pm |
| 1. **Agenda Item - suggestions for next meeting**  * Islington Keep Our NHS Public - JP   *If you want to make suggestions please write these down on the form provided and hand items to Jan at the meeting* | 7.50pm |
| 1. **Dates and Chair for next PPG meetings**   **Next SJW PPG meetings – to be confirmed at the meeting** | 7.55pm  ***Meeting ends at 8.00pm*** |