**ST JOHN’S WAY MEDICAL CENTRE**

**PATIENT PARTICIPATION GROUP**



**PPG Meeting**

**Thursday 16th February 2022**

**New date to be confirmed**

**1:00 – 2:30pm on zoom**

**AGENDA**

**\*** To help meetings go smoothly, please email queries and suggestions in advance to [sjwpatient.group@nhs.net](mailto:sjwpatient.group@nhs.net)

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| 1. **Quorum count and overview of meeting from the Chair**   ***(NB t****he quorum for all general meetings shall be 5 members)* | 1:00pm |
| 1. **Previous minutes**  * Last meeting on 20/10/2022   MS apologise unable to attend – no access to zoom – will re-join us in the future | 1:05pm |
| 1. **Updates from the practice**  * **Self-booking via SMS for LTC** * **New GP joining the practice** | 1:10pm |
| 1. **Meet the new practice manager Sherif** | 1:20pm |
| 1. **PPG member sign-up sheet** | 1:50pm |
| 1. **PPG website section update** | 2:00pm |
| 1. **Agenda Item - suggestions for next meeting**   *If you want to make suggestions please write these down on the form provided and hand items to Jan at the meeting* | 2:20pm |
| 1. **Dates and Chair for next PPG meetings**   **Next SJW PPG meetings – to be confirmed at the meeting** | 2:25pm  ***Meeting ends at 2:30pm*** |